



## OLYMPIC HEALTH & RECOVERY SERVICES

### GOVERNING BOARD

Kevin Shutty, Commissioner  
Mason County District Two  
Tye Menser, Commissioner  
Thurston County District Three  
Gary Edwards, Commissioner  
Thurston County District Two

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Governing Board Meeting Agenda of Thursday, October 19th, 2023  
4405 7<sup>th</sup> Ave. SE, Suite 100, Lacey, WA

#### Agenda Setting - 1:00 PM

#### I. Consent Items:

##### LLC

- September 2023 Vouchers
- Sage Intacct Financial System Renewal Agreement
- State Auditor's Office Engagement Letter Approval for FY2020 Audit
- Resolution 23-11 Setting 2024 Benefit Contributions for TMBHO, LLC Employees
- Resolution 23-12 Establishing One New Human Resources Specialist Position
- Lease Amendment DM Ventures
- Spruce Contract

##### ASO

- September 2023 Vouchers
- 2023 Housing Services Agreement, Treatment Sales Tax, Thurston County and Thurston-Mason BH-ASO
- Interlocal Agreement, Criminal Justice Treatment Account (CJTA), Thurston County and Thurston-Mason BH-ASO
- 2023 Program Service Contract Amendments

##### OHRS

- September 2023 Vouchers
- Commercial Crisis Services, Contract between PremeraFirst, Inc. and Olympic Health and Recovery Services
- Jail Inmate Chemical Dependency Program (CDP), Amendment 158-2 to the Professional Services Contract between Thurston County and Olympic Health and Recovery Services
- Designated Crisis Responder Services Contract between the City of Shelton and Olympic Health & Recovery Services

#### II. Updates

- Quality and Compliance
- December 13<sup>th</sup> Company Year-end Party
- 988 Meeting with Representatives

#### III. Agenda Setting Adjourned

#### IV. Call Governing Board Meeting to Order Immediately Following Agenda Setting

Join Zoom Meeting

<https://us06web.zoom.us/j/83375884712?pwd=eG1pU0JQMkhKcUpGb2NsQnZoWFllZz09>

Meeting ID: 833 7588 4712

Passcode: 746859 **Dial in** 1-253-205-0468



**OLYMPIC  
HEALTH &  
RECOVERY  
SERVICES**

**GOVERNING BOARD**  
Kevin Shetty, Commissioner  
Mason County District Two  
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Governing Board Meeting Agenda of Thursday, October 19th, 2023  
4405 7th Ave. SE, Suite 100, Lacey, WA

Call Governing Board Meeting to Order

- 1) Call Meeting to Order
  - a) Approval of the Agenda
  - b) Approval of [September 2023 Board Meeting Minutes](#)
- 2) Opportunity for Public to Address the Board
- 3) Consent Items

TMBHO, LLC	
<b>a) Description:</b>	<a href="#">Thurston Mason BHO, LLC Voucher List for September 2023</a>
<b>Contact:</b>	Tara Smith, Finance Director
<b>Action:</b>	<b>Move to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of September 2023 in the amount of \$59,579.93.</b>
<b>b) Description:</b>	<a href="#">Sage Intacct Financial System Renewal Agreement</a>
<b>Contact:</b>	Tara Smith, Finance Director
<b>Action:</b>	<b>Move to approve the Sage Intacct Financial System renewal for the period of December 1, 2023, through November 30, 2024, in the amount of \$37,252.93 and authorize the TMBHO, LLC CEO to sign the agreement upon board approval.</b>
<b>c) Description:</b>	<a href="#">State Auditor's Office Engagement Letter Approval for FY2020 Audit</a>
<b>Contact:</b>	Tara Smith, Finance Director
<b>Action:</b>	<b>Move to approve the letter of engagement from the Washington State Auditor's Office outlining the scope, duration, and expense for the completion of the 2019-2020 Accountability, 2020 Financial Statement and 2020 Federal Compliance audits of Thurston-Mason Behavior Health Organization, LLC in the amount of \$55,000 and authorize the CEO and Finance Director to sign the letter as required by the State Auditor's Office.</b>
<b>d) Description:</b>	<a href="#">Resolution 23-11 Setting 2024 Benefit Contributions for TMBHO, LLC Employees</a>
<b>Contact:</b>	Sherri Nehl, Human Resource Director
<b>Action:</b>	<b>Move to approve Resolution 23-11 setting the 2024 benefits cost share rates for TMBHO, LLC employees and dependents.</b>

<b>e) Description:</b>	<a href="#">Resolution 23-12 Establishing One New Human Resources Specialist Position</a>
<b>Contact:</b>	Sherri Nehl, Human Resource Director
<b>Action:</b>	Move to approve Resolution 23-12 establishing one new Human Resources Specialist position, and amending the pay and classification plan, effective October 19, 2023.
<b>f) Description:</b>	<a href="#">Lease Agreement with DM Ventures Quad, LLC.</a>
<b>Contact:</b>	Mark Freedman, CEO
<b>Action:</b>	Move to approve Amendment 01 to a 96-month lease agreement upon substantial completion of construction, between TMBHO, LLC and DM Ventures Quad, L.L.C., to occupy an additional 5,206 square feet on the 2nd floor at 670 Woodland Square Loop SE, Lacey, WA 98503 in the amount set forth in the lease agreement, and authorize TMBHO CEO, Mark Freedman, to sign the lease and all appendices pending satisfactory completion of legal review by the TMBHO attorney.
<b>g) Description:</b>	<a href="#">Spruce IT and Cloud Services</a>
<b>Contact:</b>	Chris Foster, Information Services Director
<b>Action:</b>	Move to approve the contract with Spruce IT and Cloud Services for MSP (managed service provider) services for network and user support beginning November 1, 2023, for a total maximum consideration not to exceed \$24,950 per month and authorize the TMBHO, LLC CEO Mark Freedman to execute the contract and future amendments that do not change the amount by more than 15%.
<b>Thurston Mason Behavioral Health - ASO</b>	
<b>h) Description:</b>	<a href="#">Thurston Mason BH-ASO Voucher List for September 2023</a>
<b>Contact:</b>	Tara Smith, Finance Director
<b>Action:</b>	Move to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of September 2023 in the amount of \$880,782.56.
<b>i) Description:</b>	<a href="#">2023 Housing Services Agreement, Treatment Sales Tax, Thurston County and Thurston-Mason BH-ASO</a>
<b>Contact:</b>	Mark Freedman, ASO Administrator
<b>Action:</b>	Move to approve the Housing Services Agreement between TMBH-ASO and Thurston County, in the amount of \$500,000 from January 1, 2023, through December 31, 2023, for the purchase of a single-family home within Thurston County for Thurston County residents participating in a coordinated chemical dependency or mental health treatment program; and authorize the TMBH-ASO Administrator to execute the Agreement and any future amendments that do not change the amount by more than 15%.
<b>j) Description:</b>	<a href="#">Interlocal Agreement, Criminal Justice Treatment Account (CJTA), Thurston County and Thurston-Mason BH-ASO</a>
<b>Contact:</b>	Mark Freedman, ASO Administrator
<b>Action:</b>	Move to approve the Interlocal Agreement between TMBH-ASO and Thurston County, in the amount of \$182,000, from July 1, 2023, through June 30, 2025, for Northwest Resources to provide housing case management and temporary rent subsidies for individuals who are CJTA eligible; and authorize the TMBH-ASO Administrator to

	execute the contract and any future amendments that do not change the amount by more than 15%.
<b>k) Description:</b>	<a href="#">2023 Program Service Contract Amendments</a>
<b>Contact:</b>	Mark Freedman, ASO Administrator
<b>Action:</b>	Move to execute the Program Services Contract Amendments to continue provider network services in the amount of \$330,323 for the time period July 1, 2023 through December 31, 2023; and authorize the ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
<b>Olympic Health &amp; Recovery Services (OHRS)</b>	
<b>l) Description:</b>	<a href="#">Olympic Health and Recovery Services Voucher List for September 2023</a>
<b>Contact:</b>	Tara Smith, Finance Director
<b>Action:</b>	Move to approve the Olympic Health & Recovery Services voucher list for the month of September 2023 in the amount of \$783,860.63.
<b>m) Description:</b>	<a href="#">Commercial Crisis Services, Contract between PremeraFirst, Inc. and Olympic Health and Recovery Services</a>
<b>Contact:</b>	Joe Avalos, OHRS Administrator
<b>Action:</b>	Move to approve the Contract between OHRS and PremeraFirst, Inc. for the commercial crisis services on a fee-for-service basis, effective upon execution; and authorize the OHRS Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
<b>n) Description:</b>	<a href="#">Jail Inmate Chemical Dependency Program (CDP), Amendment 158-2 to the Professional Services Contract between Thurston County and Olympic Health and Recovery Services</a>
<b>Contact:</b>	Joe Avalos, OHRS Administrator
<b>Action:</b>	Move to approve Amendment 158-2 to the Contract between OHRS and Thurston County in the amount of \$341,948 for the time period January 1, 2024 through December 31, 2024, for the continued operation of the Jail Inmate Chemical Dependency Program; and authorize the OHRS Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
<b>o) Description:</b>	<a href="#">Designated Crisis Responder Services Contract between the City of Shelton and Olympic Health &amp; Recovery Services</a>
<b>Contact:</b>	Joe Avalos, OHRS Administrator
<b>Action:</b>	Move to execute the Contract between Olympic Health and Recovery Services and the City of Shelton in the amount of \$50,000 from the date of execution through December 31, 2023, for the purpose of funding 1.0 FTE DCR to provide ITA services; and authorize the OHRS Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.

#### 4) Updates

- Quality and Compliance
- December 13<sup>th</sup> Company Year-end Party
- 988 Meeting with Representatives

#### 5) Adjourn