



## OLYMPIC HEALTH & RECOVERY SERVICES

### GOVERNING BOARD

Kevin Shutt, Commissioner  
Mason County District Two  
Tye Menser, Commissioner  
Thurston County District Three  
Gary Edwards, Commissioner  
Thurston County District Two

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## Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRs) Governing Board Meeting Minutes for March 17th, 2022

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### Agenda Setting Meeting

#### In Attendance:

Kevin Shutt, Chair; Tye Menser, Vice Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRs Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Chris Foster, Information Services Director.

#### 1. Call Meeting to Order

Commissioner Shutt called the agenda setting meeting to order at 1:00 p.m.

##### A. Executive Session

- a) Commissioner Shutt announced an executive session, in accordance with RCW 42.30.10 (1)(g)), to review the performance of public employees. Executive session began at 1:05 pm and was scheduled to conclude at 1:35 pm.
- b) The governing board came out of executive session at 1:35 pm. Commissioner Shutt announced a 20-minute extension, returning at 1:55 pm.

##### B. Commissioner Shutt called the regular session back to order at 1:55 pm.

- a) The governing board reviewed the agenda as presented. Action items 4d and 4e will be added to the agenda as an amendment.
- b) Staff presented updates.
  - a. There were no quality and compliance reports to update.
  - b. A partnership with Homes First, Thurston County Treatment Sales Tax, and the Seattle Foundation has temporarily halted. Homes First does not want to participate in the purchase process, they only want to manage the homes. We are currently looking for a relator and the agency's attorney is in the process of writing a contract.
  - c. TMBH-ASO is anticipating a rate increase with Coordinated Care.

##### C. Agenda setting meeting adjourned at 2:30pm.

### Governing Board Meeting

#### In Attendance:

Kevin Shutt, Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRs Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Chris Foster, Information Services Director.

#### 1. Call Meeting to Order

Commissioner Shutty called the governing board meeting to order at 2:30pm.

**2. Approval of Agenda**

- a) Commissioner Edwards moved to approve the agenda, adding action items 4d and 4e to the agenda. Commissioner Shutty seconded the motion. The motion carried.
- b) Commissioner Edwards moved to approve the February 2022 meeting minutes. Commissioner Shutty seconded the motion. The motion carried.

**3. Consent Items**

Commissioner Edwards moved to approve consent items A through M, Commissioner Shutty seconded. The motion carried.

	TMBHO, LLC
<b>a) Description:</b>	Netsmart Solution Architect Professional Services Renewal
<b>Action:</b>	<b>Move to approve the annual renewal of 26 hours per month of Netsmart solution architect professional services for implementation of new products, required state development and ongoing system issues and maintenance in the amount of \$56,160.00; and authorize the TMBHO, LLC CEO to execute the contract and any future amendments that do not change the amount by more than 15%.</b>
	Thurston Mason Behavioral Health ASO
<b>b) Description:</b>	Program Services Contract Amendment between Catholic Community Services (CCS) and Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO); CCS_2022-1728-13-01
<b>Action:</b>	<b>Move to execute the Amendment between CCS and TMBH-ASO that expands youth crisis services in the region in the amount of \$465,694 for the time period March 1, 2022, through December 31, 2022; and authorize the ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.</b>
<b>c) Description:</b>	Amendment to the Professional Services Contract between National Alliance for Mental Health (NAMI) and Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO); NAMI_2022-1488-01
<b>Action:</b>	<b>Move to execute the Amendment between NAMI and TMBH-ASO that expands stigma reduction and education by providing supplies and trainings to youth and young adults in the amount of \$15,486 for the time period January 1, 2022, through June 30, 2022; and authorize the ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.</b>
<b>d) Description:</b>	Amendment to the Professional Services Contract between National Alliance for Mental Health (NAMI) and Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO); NAMI_2022-1488-01

<b>Action:</b>	<b>Move to execute the Amendment between NAMI and TMBH-ASO that expands stigma reduction and education by providing supplies and trainings to youth and young adults in the amount of \$15,486 for the time period January 1, 2022, through June 30, 2022; and authorize the ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.</b>
<b>e) Description:</b>	Interlocal Agreement between Thurston County Prosecuting Attorney's Office and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
	<b>Move to approve the Interlocal Agreement between Thurston County Prosecuting Attorney's Office and TMBH-ASO in the amount of \$408,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Thurston County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.</b>
<b>f) Description:</b>	Interlocal Agreement between Thurston County Public Defense and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
<b>Action:</b>	<b>Move to approve the Interlocal Agreement between Thurston County Public Defense and TMBH-ASO in the amount of \$390,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Thurston County due to their mental disorder under 4   Page chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.effective February 17, 2022.</b>
<b>g) Description:</b>	Interlocal Agreement between Thurston County Superior Court and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
<b>Action:</b>	<b>Move to approve the Interlocal Agreement between Thurston County Superior Court and TMBH-ASO in the amount of \$320,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Thurston County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.</b>
<b>h) Description:</b>	Interlocal Agreement between Thurston County Clerk's Office and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
<b>Action:</b>	<b>Move to approve the Interlocal Agreement between Thurston County Clerk's Office and TMBH-ASO in the amount of \$460,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Thurston County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.</b>

<b>i) Description:</b>	Interlocal Agreement between Mason County Prosecuting Attorney's Office and Thurston-Mason Behavioral Health Administrative Service Organization (TMBHASO)
<b>Action:</b>	<b>Move to approve the Interlocal Agreement between Mason County Prosecuting Attorney's Office and TMBH-ASO in the amount of \$50,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Mason County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.</b>
<b>j) Description:</b>	Interlocal Agreement between Mason County Public Defense and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
<b>Action:</b>	<b>Move to approve the Interlocal Agreement between Mason County Public Defense and TMBH-ASO in the amount of \$50,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Mason County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.</b>
<b>k) Description:</b>	Interlocal Agreement between Mason County Superior Court and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
<b>Action:</b>	<b>Move to approve the Interlocal Agreement between Mason County Superior Court and TMBH-ASO in the amount of \$50,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Mason County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.</b>
<b>l) Description:</b>	Interlocal Agreement between Mason County Clerk's Office and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
<b>Action:</b>	<b>Move to approve the Interlocal Agreement between Mason County Clerk's Office and TMBH-ASO in the amount of \$50,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Mason County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.</b>
Olympic Health and Recovery Services (OHRS)	
<b>m) Description:</b>	Resolution 22-04 Establishing New HOST Positions
<b>Action:</b>	<b>Move to approve Resolution 22-04 establishing 1 new 1.0 FTE Program Supervisor, 1 new FTE SUDP, and 1 new 1.0 Behavioral Health Clinician position, and amending the pay and classification plan, effective March 17, 2022.</b>

4. Action Items

TMBHO, LLC	
<b>a) Description:</b>	Thurston Mason BHO, LLC Voucher List for February 2022
<b>Action:</b>	<b>Commissioner Edwards moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of February 2022 in the amount of \$277,270.19. Commissioner Shutty seconded. The motion carried.</b>
Thurston Mason Behavioral Health ASO	
<b>b) Description:</b>	Thurston Mason BH-ASO Voucher List for February 2022
<b>Action:</b>	<b>Commissioner Edwards moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of February 2022 in the amount of \$225,600.09. Commissioner Shutty seconded. The motion carried.</b>
Olympic Health & Recovery Services (OHRS)	
<b>c) Description:</b>	Olympic Health & Recovery Services Voucher List for February 2022
<b>Action:</b>	<b>Commissioner Edwards moved to approve the Olympic Health &amp; Recovery Services voucher list for the month of February 2022 in the amount of \$131,270.32. Commissioner Shutty seconded. The motion carried.</b>
TMBHO, LLC	
<b>d) Description:</b>	Salary increase for the TMBHO-ASO Administrator/ TMBHO, LLC CEO
<b>Action:</b>	<b>Commissioner Edwards moved to approve a salary increase of 5%, effective January 1, 2022, for the Thurston-Mason Behavioral Health Organization CEO and ASO Administrator. Commissioner Shutty seconded. The motion carried.</b>
Olympic Health & Recovery Services (OHRS)	
<b>e) Description</b>	Salary increase for OHRS Administrator
<b>Action:</b>	<b>Commissioner Edwards moved to approve a salary increase of 7%, effective January 1, 2022, for the OHRS Administrator. Commissioner Shutty seconded. The motion carried.</b>

5. Updates

**ASO**

- A partnership with Homes First, Thurston County Treatment Sales Tax, and the Seattle Foundation has temporarily halted. Homes First does not want to participate in the purchase process, they only want to manage the homes. We are currently looking for a realtor and the agency's attorney is in the process of writing a contract.

- Request to update bylaws and move future governing board meetings to the Woodview Plaza building. That location has easier access for the public and will allow the Woodland office growth for staff and expand privacy of protected health information areas.

**OHRS**

- ASO and OHRS Administrator will be meeting with a Thurston County Judge Thomas to discuss a newly approved court program- Assisted Outpatient Treatment.

**6. Adjournment**

Meeting adjourned at 2:39 p.m.

Thurston and Mason County, Washington

  
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Kevin Shutty, Chair

  
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Tye Menser, Vice-Chair

  
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Gary Edwards, Commissioner

ATTEST:

  
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Molly Mciver, Clerk of the Board

Date: 9-21-23