



OLYMPIC HEALTH & RECOVERY SERVICES

GOVERNING BOARD

Carolina Mejia, Commissioner
Thurston County District One

Rachel Grant, Commissioner
Thurston County District Two

Pat Tarzwell, Commissioner
Mason County District Two

Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Special Governing Board Meeting Minutes for January 27th, 2025

Agenda Setting Meeting

In Attendance:

Carolina Mejia, Commissioner; Rachel Grant, Commissioner; Pat Tarzwell, Commissioner; Joe Avalos, TMBH-ASO/OHRS Administrator; Sherri Nehl, Administrative Services Director; Tara Smith, Fiscal Director; Chris Foster, IS Director; Amy Martin, Contracts and Compliance Director; Jason Bean-Mortinson, Care Coordination Director; Molly McIver, Clerk of the Board.

1) Call Meeting to Order

- i) Commissioner Mejia called the agenda setting meeting to order at 3:11PM
- ii) Agenda Items:
 - a) The governing board reviewed consent items 3a-3h and 4a-4b as presented.

Agenda setting meeting adjourned at 3:38 PM.

Governing Board Meeting

In Attendance:

- 1)** Carolina Mejia, Commissioner; Rachel Grant, Commissioner; Pat Tarzwell, Commissioner; Joe Avalos, TMBH-ASO/OHRS Administrator; Sherri Nehl, Administrative Services Director; Tara Smith, Fiscal Director; Chris Foster, IS Director; Amy Martin, Contracts and Compliance Director; Jason Bean-Mortinson, Care Coordination Director; Molly McIver, Clerk of the Board.

2) Call Meeting to Order

- i. Commissioner Mejia called the governing board meeting to order at 3:38 PM.

3) Approval of Agenda

- i. Commissioner Tarzwell moved to approve the January 27th, 2025, agenda, amending 4a. Commissioner Grant seconded the motion. The motion carried.
- ii. Commissioner Tarzwell moved to approve December 19th, 2024, and January 16th, 2025, board meeting minutes. Commissioner Grant seconded the motion. The motion carried.

670 Woodland Square Loop SE, Suite 301, Lacey, WA 98503

www.tmbhaso.org

www.ohrs.org

There was no public comment at this meeting.

3) Consent Items

Commissioner Grant moved to approve consent items 3a through 3h. Commissioner Tarzwell seconded. The motion carried.

TMBHO, LLC	
a) Description:	Thurston Mason Behavioral Health Organization, LLC Voucher List for December 2024
Action:	Move to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of December 2024 in the amount of \$132,652.02.
b) Description:	Updated Fiscal Authorized Signature List for CY2025
Action:	Move to approve the Fiscal Authorized Signature List as of January 2025 to ensure internal controls are in place to prevent fraud, waste and abuse as well as meet the requirements of the Thurston County Treasurer's Office who acts as the bank for the Thurston Mason Behavioral Health Organization, LLC, doing business as Thurston Mason Behavioral Health-Administrative Service Organization and Olympic Health and Recovery Services.
c) Description:	State Auditor's Office Engagement Letter Approval for FY2021 Audit
Action:	Move to approve the letter of engagement from the Washington State Auditor's Office outlining the scope, duration and expense for the completion of the 2021 Financial Statement and 2021 Federal Single audits of Thurston-Mason Behavior Health Organization, LLC in the amount of \$39,000 and approve the Executive Director and Finance Director to sign the letter as required by the State Auditor's Office.
d) Description:	Fleet Vehicle Insurance Renewal
Action:	Move to approve binding and coverage of Auto liability insurance in the amount of \$55,397.00, with an effective date of January 2, 2025, through January 2, 2026, and to authorize the TMBHO Executive Director to execute that agreement and future agreements that do not change the amount by more than 15%.
Thurston Mason Behavioral Health - ASO	
e) Description:	Thurston Mason BH-ASO Voucher List for December 2024
Action:	Move to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of December 2024 in the amount of \$644,803.36.
f) Description:	Healthcare Authority (HCA) Contract K6899, Amendment 05 Behavioral Health Administrative Service Organization (BH-ASO)

Action:	Move to approve Contract K6899, Amendment 05 between TMBH-ASO and the HCA in the amount of \$33,711,071 from January 1, 2025, through June 30, 2025, for the administration of continued non-Medicaid behavioral health services and authorize the TMBH-ASO Governing Board Chair to execute the contract and any future amendments that do not change the amount by more than 15%.
g) Description:	Interlocal Agreement between Mason County and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO) for Involuntary Treatment Court Services
Action:	Move to approve the Interlocal Agreement between Mason County and TMBH-ASO for an estimated total not to exceed \$175,000 for CY2025, for judicial services related to individuals involuntarily detained due to their mental disorder under chapters 71.05 and 71.24 RCW; and authorize the TMBH-ASO Executive Director to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.
Olympic Health & Recovery Services (OHRS)	
h) Description:	Olympic Health & Recovery Services Voucher List for December 2024
Action:	Move to approve the Olympic Health & Recovery Services (OHRS) voucher list for the month of December 2024 in the amount of \$335,994.65.

4) Action Items

TMBHO, LLC	
a) Description:	Election of Governing Board Officers for 2025 Biennium
Contact:	Joe Avalos, Executive Director
Action:	Commissioner Tarzwell moved to elect Commissioner Mejia as Chair and Commissioner Grant as Vice-Chair for the Thurston Mason Behavioral Health Organization LLC Governing Board 2025 biennium. Commissioner Grant seconded. The motion passed.
b) Description:	Thurston Mason Behavioral Health Organization, LLC 2025 Budget Adoption
Contact:	Tara Smith, Fiscal Director
Action:	Commission Grant moved to adopt the Thurston Mason Behavioral Health Organization, LLC (TMBHO) Budget for January 1, 2025, through December 31, 2025, in the amount of \$1,266,401. Commissioner Tarzwell seconded. The motion passed.

5) Updates

- Members of our organization recently met with staff from Thurston County jail and discussed Department of Justice (DOJ) compliance requirements. Part of the discussion

included methadone treatment, intake assessments and treatment options. Further discussion is planned to review staffing needs and the costs associated with this.

- A recent Department of Commerce request for proposals (RFP) for a crisis stabilization facility in the region received zero applications. It was pointed out that the RFP doesn't include operating costs and this has caused concerns. The application period has been extended, and some funding has been identified for start-up operations. Staff and members of the governing board plan to tour a crisis stabilization facility in Kirkland next week.
- A contract with Great Rivers Behavioral Health Administrative Service Organization to operate a regional crisis line was awarded to Olympic Health and Recovery Services and is planned to be operating by April 2025. This contract includes eight crisis clinicians and one supervisor. Onboarding and training began today with three new hires.
- A contract between TMBH-ASO and Washington Healthcare Authority requires annual compliance, ethics, and Code of Conduct training for governing board members, an email with these trainings will be sent to board members soon.
- On Friday, January 31st, staff will virtually attend an onboarding meeting with the State Auditor's Office for the 2021 audit. An email with invitations will be sent to the governing board members who wish to attend.
- The International Association of Police Chiefs has invited Olympic Health and Recovery Services to present alongside Lacey Police Department on their crisis co-responder program in Denver this year. These teams presented at NatCon in 2024, and it was well received.
- This year NatCon will be held in Philadelphia, May 5-7th. Board members are invited to attend, information will be shared via email.

6) Adjournment

Commissioner Grant moved to adjourn; Commissioner Tarzwell seconded. The meeting was adjourned at 4:05 PM.

Thurston and Mason County, Washington



Carolina Mejia, Commissioner



Rachel Grant, Commissioner



Pat Tarzwell, Commissioner

ATTEST:



Molly McIver, Clerk of the Board

Date: 2-20-25